

Jason D. Pantier
Chief Probation Officer
(217) 253-4212 ext. 1

Amanda R. Brewer
Probation Officer
(217) 253-4212 ext. 3

Department of Probation

DOUGLAS COUNTY COURTHOUSE
401 S. CENTER STREET
ROOM 101

TUSCOLA, ILLINOIS 61953
(217) 253-4392 fax

Katie N. Dorsett
Administrative Assistant
(217) 253-4212 ext. 2

Chris C. Erwin
Pretrial Probation Officer
(217) 253-4212 ext. 5

April 14, 2021

Job Announcement

The Douglas County Probation Department will be accepting Cover Letters and Resumes for the position of Adult/Juvenile Probation Officer.

MINIMUM QUALIFICATIONS IN GENERAL FOR PROBATION PERSONNEL

Any person employed by the Probation and Court Services Department of any county or circuit after January 1, 1978 shall be:

1. A Citizen of the United States,
2. A resident of the circuit or within a 30 minute commute to the department in which she/he is employed, and
3. Otherwise generally qualified as provided by law or rule of the court.

The following are specific minimum qualifications, by professional position, for probation/court services personnel:

1. Non-Supervisory Personnel

"Non-supervisor" is defined as a probation or court services officer with no professional staff under his or her administrative direction or control.

Any person employed after January 1, 1978, by the Probation or Court Services Department of any county or circuit in a non-managerial, non-supervisory position shall have obtained a bachelor's degree from an accredited college or university.

Submit Cover Letters and Resumes to:

Douglas County Probation
401 S. Center St., room 101
Tuscola, IL 61953

NO LATER THAN MAY 31, 2021 ***Applicants must be on the Administrative Office of the Illinois Courts eligibility list.*** Must meet residency requirements within 90 days of obtaining employment.